

**MINUTES Of a Special Finance Committee Meeting of Melksham Without Parish Council held at Crown Chambers on Thursday 16th January 2014 at 3.00 p.m to review additional information received for the MUGA tenders.**

**Present:** Cllr. Richard Wood (Chairman); Cllrs. Alan Baines and John Glover  
**Apologies:** Cllr. Mike Mills

- 424/13 **Declarations of Interest:** None received
- 425/13 **Minutes of Special Finance Committee Meeting of 17th December:** The Minutes of the last Meeting held to review tenders were noted.
- 426/13 Arising from Min. 396/13 **MUGA Specification:** It was noted that the Clerk had been asked to find out if fencing would be acceptable around the court and if planning permission was required for fencing. The Clerk had sought advice from Recreation Officer Colin Brown who confirmed during the Meeting that there were no objections to placing fencing around the court. A Planning Officer had emphasised the Planning Department would need to know the exact details of the proposed fencing prior to being able to confirm if planning permission was required.
- 427/13 Arising from Min. 397/13 **Tenders - Additional information:** The Finance Committee noted that the following information had been sought from each of the four short-listed contractors:
- a) The cost to place goal ends as part of the full 14 m width fencing at each end and height of proposed goal and fencing either side, excluding games facility.
  - b) The cost to provide one additional long side fence as well as two end 14m fencing with goals; specifying fencing height.
  - c) The cost to fence the whole court including the two long sides as well, with height and specification.
  - d) The cost to install groundworks separately from equipment, giving a separate cost for each item.
  - e) Clarification re proposals for soil removal and f) Clarification that the proposed goal end surface at each end would be placed outside the main court to make use of the full 26 x 14m court area.

It was noted that the S106 funding that had been set aside for the new MUGA at Hornchurch Road was £32,500 and this would not cover any additional cost of fencing the court. It was agreed that 3 metre fencing was required all round the court to ensure the court could be fully utilised and there was no nuisance from balls. The Finance Committee then examined each submission from the four short-listed contractors and unanimously agreed that HAGS SMP Option 2 met all the required design criteria and offered the best quality value for what was required. This comprised:-

- A) 1 No Special Arena Duo System measuring 26m x 14m inclusive of 2 x 3m wide goal sections complete with basketball backboard and hoop, 3m high panels on both sides with square corners and finished in blue and silver (Discount offer of £2,079.90) £11,786. 10
- B) Soft dig installation 5,574. 00

C) Provide and lay 337 sq.m tarmac between 1:100 and 1:80 falls for water run off		20,557. 00
D) Excavate to depth of 210mm and remove spoil from site		
Provide and lay a depth of 150mm Type1 Stone and compact		
Provide and lay 40mm depth of 20mm dense base course		
Provide and lay 20mm depth of 6mm wearing course		
Provide and lay 80 linear metres of PCC edging		1,280. 00
Lay Line markings (Basketball & 5 a-side)		<u>850. 00</u>
	TOTAL	£40,047. 10
Additional Costs:-		
Carriage charge	£693. 30	
Security fencing	£305. 00	
Welfare facilities	£216. 00	
Site storage	<u>£320. 00</u>	
	£1,534. 30	
		<u>+ £1,534. 30</u>
<b>Project Total</b>		<b>£41,581. 40</b>

It was agreed that, as the target panels cost a further £1,955.95 to supply and install this extra facility should not be done now but be installed at a later date, possibly with help from BRAG through an Area Board Grant.

The Finance Committee noted that installing the basic court with fencing still left a shortfall of funding of £9,081. 40. Following discussion it was agreed to seek the Council's support to add an additional £5,000 of this cost to the Precept and to find the remaining £4,081.40 through savings; as follows: £500 from the youth budget for 2013/14 and £500 for 2014/15 (£1,000); £1,000 taken in lieu of installing an open-air table tennis table for 2014/15 and a further £2,081.40 from the new Recreation & Sports Facility Enhancement Reserve.

It was noted that the Council Tax Base for 2014/15 was 2966. 74. The current proposed Precept rise to £120,000 for 2014/15, (with the Wiltshire Council top up of £1503. 58 ; net £118,496. 42 Precept ) equates to £39.94 per Band D property. To add a further £5,000 to the Precept would thus require an extra £1.69 per Band D property, making the average household bill £41.63. This amount would represent an overall increase on last year's precept of £3.70 per household per annum which represents a 9.75% increase, or about 7p a week. (The original proposal of a £120,000 Precept total was £2.01pa, a 5.3% rise.)

**Recommended:** 1. The Council engage HAGS SMP to supply and install the new MUGA Court at Hornchurch Road Play Area, complete with 3m fencing on all four sides in accordance with the details given for Option 3 (above) at a total cost of £41,581. 40.

2. The Project be financed from a) £32,500 S106 Funding and b) by increasing the Precept by a further £5,000 to £125,000; c) by taking the remaining £4,081.40 from youth and other projects: - £1,000 from the youth work and £1,000 reserve for the concrete table tennis for 2014/15, and £2,081.40 from the new Recreation & Sports Facility Enhancement Reserve.

Meeting closed at 3.45 p.m.

Chairman 20th January 2014